Yearly Status Report - 2019-2020

Part A	

Data of the Institution

1. Name of the Institution	**ISLAMIAH WOMEN'S ARTS AND SCIENCE COLLEGE**
Name of the head of the Institution	**Dr.M.RENU**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04174-235266**
Mobile no.	**9444206038**
Registered Email	**principaliwc@gmail.com**
Alternate Email	**renue_m@yahoo.co.in**
Address	**#10, Bypass Road, Newtown, Vaniyambadi**
City/Town	**VANIYAMBADI**
State/UT	**Tamil Nadu**
Pincode	**635752**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Rural**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**Prof.D.SUDHA**
Phone no/Alternate Phone no.	**04174235266**
Mobile no.	**9943510158**
Registered Email	**principaliwc@gmail.com**
Alternate Email	**sudha2904@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.islamiahwomensartsandsciencecollege.com/AQAR/2018-2019%20AQAR/AQAR%20Final%20File%20-%202018%20-%202019.pdf
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.islamiahwomensartsandsciencecollege.com/ALMANAC/Almanac19-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	**B**	**2.32**	**2019**	**28-Mar-2019**	**27-Mar-2024**

6. Date of Establishment of IQAC	**12-Aug-2013**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
PARENTS TEACHER MEETING	12-Jul-2019 1	2000
INTERNAL ACADEMIC AUDIT	08-Oct-2019 1	100
EXTERNAL ACADEMIC AUDIT	09-Dec-2019 2	100
FDP ON REVISED ACCREDITATION FRAMEWORK	18-Jan-2020 1	90
BOOK READING COMPETITION	10-Feb-2020 1	54
WORKSHOP ON STRESS MANAGEMENT	20-Feb-2020 1	21

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link](#)
10. Number of IQAC meetings held during the year :	**7**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
1. PARENTS TEACHER MEETING	

2.INTERNAL ACADEMIC AUDIT	
3.EXTERNAL ACADEMIC AUDIT	
4. FDP ON REVISED ACCREDITATION FRAMEWORK	
5.BOOK READING COMPETITION	

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
WORKSHOP ON STRESS MANAGEMENT	21 faculty participated, and learnt how to manage stress.
PARENTS TEACHER MEETING	2000 parents participated, Interaction with parents was very helpful to sort out several students problems.
INTERNAL ACADEMIC AUDIT	100 faculty participated, The Strength and Weaknesses of all departments was estimated
EXTERNAL ACADEMIC AUDIT	100 faculty participated, The Strength and Weaknesses of all departments was estimated
FDP ON REVISED ACCREDITATION FRAMEWORK	90 faculty participated, Faculty are made familiar with RAF Process
BOOK READING COMPETITION	54 students participated, Reading habit among the students increased
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
GOVERNING COUNCIL	05-Mar-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**28-Mar-2019**
16. Whether institutional data submitted to AISHE:	**Yes**

Year of Submission	2020
Date of Submission	19-Jan-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	All the details of staff and students are maintained and processed through Software. Automation of College Office and Library was done: The college office is computerized. Tally software is used for the maintenance of accounts and finance. All financial transactions are carried out through ebanking. SOUL 2.0 and DSpace are the two softwares used in our college library. The information about the books such as Name of the Author, Publisher, Title of the Book, Accession Number etc is available in the SOUL Software which is updated regularly. Bar Coding is done to facilitate the location and identification of the book easily. By using DSpace software, all reports of academic activities of the departments, university question papers, M.Phil Dissertations, PG Projects, NPTEL Video Lectures etc., are uploaded in the Software. The link is provided to faculty and students for access. Not only that, separate user id and password are provided for all faculty and by using that, they can upload their Video Lectures, eContents etc. Students' Internal Marks and Attendance Details are maintained in the University Web Portal. University has provided link to upload students' Continuous Internal Assessment Marks, Attendance etc, which are uploaded regularly. Reports of the above are generated automatically in that software at the end of the semester. Mode of Communication All the departments use WhatsApp, Bulk SMS, email etc to communicate to the students of their respective departments quickly and effectively. The parents are informed about the progress of the students through these media.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum is designed by the Board of Studies of the concerned subjects and approved by the Academic Council of Thiruvalluvar University. Since our college is affiliated, the curriculum given by the University is followed. Some of our teachers are members of BOS of the university and they contribute for the development and enrichment of the curriculum. The management has appointed very efficient and qualified teachers for effective transaction of the academic contents of the curriculum. Every department conducts meetings in the beginning of the semester for allotment of work among its faculty and the academic planner is prepared accordingly. The teachers maintain Work Diary and it is supervised by the HODs and Principal. The meetings at the end of the term are held to review the outcome of the plans chalked out by the departments. The college ensures effective delivery of curriculum through these planning and review meetings. Apart from the regular methods of teaching such as lecture method, group discussion, seminar, workshop, projects, internship, practicals in the lab, industrial visits etc., much focus is given during this academic year on ICT enabled learning, Video Lectures of subject experts, development of e-content of curriculum, PowerPoint Presentations etc. The college provides links for accessing e- resources like N-List, INFLIBNET, and NDL. Staff and Students are motivated to pursue online courses through NPTEL, SWAYAM, SWAYAM PRABHA, e-PG Pathshala, MOOC etc, to enrich their subject knowledge. The college has provided computers with internet connectivity, LCD Projectors, Screens and Audio visual aids. Language Lab facilitates the students to develop their communication skills. All students have to attend the classes compulsorily as per the schedule given by the college. Faculty members are deputed to attend short term courses organized by Centre for Academic Leadership and Education Management, AMU, UGC-HRDC for upgrading their teaching skills and knowledge. The institution ensures the effective curriculum delivery through the analysis of students' feedback on curriculum, Teaching learning process, and Teachers evaluation by students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
DIPLOMA MEDICAL LAB TECHNOLOGY	DMLT (2 YEARS)	18/09/2019	730	LAB TECHNICIAN	PHLEBOTOMY SKILLS

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
PhD or DPhil	COMMERCE(PART TIME)	24/10/2019
MSc	BIOCHEMISTRY	26/08/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System

MSc	BIOCHEMISTRY	26/08/2019
BA	ENGLISH	17/06/2019
BCom	GENERAL	17/06/2019
BCom	COMPUTER APPLICATION	17/06/2019
BBA	BUSINESS ADMINISTRATION	17/06/2019
BCA	COMPUTER APPLICATION	17/06/2019
BSc	CHEMISTRY	17/06/2019
BSc	BIOCHEMISTRY	17/06/2019
BSc	MATHEMATICS	17/06/2019
BSc	COMPUTER SCIENCE	17/06/2019
BSc	NUTRITION FOOD SERVICE MANAGEMENT AND DIETETICS	17/06/2019
BSc	INTERIOR DESIGN AND DECOR	17/06/2019
MA	ENGLISH	17/06/2019
MCom	GENERAL	17/06/2019
MSc	MATHEMATICS	17/06/2019
MSc	COMPUTER SCIENCE	17/06/2019
MSc	FOODS AND NUTRITION	17/06/2019
MPhil	ENGLISH	17/06/2019
MPhil	COMMERCE	17/06/2019
MPhil	MATHEMATICS	17/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	58

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
ICT	05/02/2020	50
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	NUTRITION FOOD SERVICE MANAGEMENT AND DIETETICS	137
BBA	BUSINESS ADMINISTRATION	59
BSc	NUTRITION FOOD SERVICE MANAGEMENT AND DIETETICS	50
MSc	FOODS AND NUTRITION	5
MSc	FOODS AND NUTRITION	5
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The Feedback Committee of the College is entrusted with the responsibility of preparing a structured questionnaire to collect the feedback from all stakeholders namely the students, parents, alumni, employers and teachers. During this academic year, the committee collected feedback from students, alumni and parents. A separate format was used for students' evaluation of teachers at the end of the semester. The feedback committee classifies all the forms received from the stakeholders and analyzes them for necessary action. For example, the parents' suggestion for the introduction of PG courses was referred to the management and the Governing board introduced PG courses. The suggestion of the students with regard to curriculum revision was forwarded to the Board of Studies for consideration. During this academic year, first year students expressed that some junior teachers deliver lectures very fast and they could not follow. In such specific cases counseling was done to the junior teachers. One more demand of the students was to teach them bilingual, as they hail from rural areas. Such representations were complied with Students' suggestion box is also available in the campus which enables the students to represent their problems, grievances and suggestions to the authorities. The Principal and the feedback committee analyze their representation regularly and take action accordingly. Even small problems like scarcity of drinking water, any lapse in the hygiene and cleanliness of toilets, non-availability of adequate books in the departmental library, up gradation of canteen facilities etc., are brought to the notice of the authorities and they are rectified immediately. The college has structured feedback mechanism. The feedback received is analyzed by the committee and action is taken promptly.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
PhD or DPhil	ENGLISH	4	4	4
MPhil	COMMERCE	5	1	1
BA	ENGLISH	154	220	139
BBA	BUSINESS ADMINISTRATION	77	72	72
BCA	COMPUTER APPLICATION	55	72	55
BCom	COMMERCE	77	148	76
BCom	COMMERCE	77	80	71

	(COMPUTER APPLICATION)			
MA	ENGLISH	40	17	17
MCom	COMMERCE	40	13	13
MPhil	ENGLISH	2	1	1
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2200	118	45	0	46

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
91	65	20	11	1	20
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Institution follows a mentoring system. The Mentors who are in charge of the particular class hold the responsibility of guiding, motivating, and inspiring their mentees during the entire program. The Mentor system has largely been instrumental and beneficial in reducing student drop-outs as it evinces keen interest in studies. The mentors are provided access to the profile of the students and also their contact details. Well-trained lecturers, who know the background of the students, are given the charge. Apart from the academic hurdles, the Mentors deal with the financial, health, personal and psychological issues of the mentees and help to resolve them. The additional requirements of the students that are beyond the abilities of the Mentors are referred to the senior faculty or experts in the field. Mentors help greatly in identifying the learning challenges. They provide first-hand support to the students with difficulties and give relevant inputs to the concerned lecturers. The Mentors' contact details are communicated to the parents/guardians. The Mentors meet the students frequently and discuss various issues including classroom lectures, laboratory performances, participation in seminar/conference and technical events, any academic difficulty faced, and career-development. This renders immense benefit to the students. Mentors generally encourage the students to take part in curricular, cocurricular and extracurricular activities. The progressive records of the students are well maintained and they are brought to the knowledge of the Parents/Guardian. Right from the admission, students are under the guidance of Mentors who monitor their attendance, grades, extra-curricular activities, social consciousness, ecological and ethical values, professional guidance, financial support through scholarships and endowments and provide counseling and remedial measures for the slow learners and helping them to excel both in academics and also in life. The mentors are hence chosen very carefully and are periodically given orientation along with the HODs and other faculties. The Mentorship Program at Islamiah Women's Arts and Science College is very useful to develop Teacher-student bonds for a lifetime. The mentoring systems play a key role in moulding the character and shaping the personality of our students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio

2325	91	1:26

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
91	91	0	23	12

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. C. Deepa	Assistant Professor	Best Faculty award - 2019
2019	Ms. A . Meenaz Banu	Assistant Professor	Best Faculty award - 2019
2019	Ms. K. Priya	Assistant Professor	Best Teacher award - 2019
2020	Dr.B.Manjula	Assistant Professor	Certificate of appreciation
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BA	U04	VI	22/09/2020	30/09/2020
BBA	U08	VI	22/09/2020	30/09/2020
BCA	U09	VI	22/09/2020	30/09/2020
BCom	U10	VI	22/09/2020	30/09/2020
BCom	U11	VI	22/09/2020	30/09/2020
BSc	U15	VI	22/09/2020	30/09/2020
BSc	U17	VI	22/09/2020	30/09/2020
BSc	U18	VI	22/09/2020	30/09/2020
BSc	U25	VI	23/09/2020	30/09/2020
BSc	U27	VI	22/09/2020	30/09/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As an affiliated institution of Thiruvalluvar University, evaluation norms of the University are followed. Major reforms are Credit Based Choice System (CBCS) and continuous assessment. For UG and PG three continuous internal assessment tests are conducted. The internal marks allotted for Continuous Internal Assessment (CIA) are 25. For End Semester Examinations (ESE) 75 marks

are allotted. After the completion of the CIA tests, the faculty evaluate the answer papers and distribute them to the students to maintain transparency and objectivity of evaluation. Then the Principal conducts a meeting with Heads of the department about the student's performance in the CIA and takes appropriate steps for further improvements. The slow learners are identified in the first CIA test and given remedial coaching. Student's performance is also evaluated based on the communication skills, use of modern tools in learning, problem-solving skills, and ability to work in teams and leadership qualities. Students' areas of weak points are filtered from the assessment of their series of internal assessments. Students are divided into groups, every group comprising academically strong and weak students made to talk about burning topics and write assignments. Knowledge gained by the participants of the group is tested through interactions. This is a part of Peer group learning in the college. Reforms in the Evaluation Process: The University has made it mandatory to upload the marks obtained by the students in the CIA tests in the university portal. And all these CIA tests include Assignments for 10 marks. Percentage of attendance of students semester wise is also uploaded in the university portal. Thiruvalluvar University has made the following reforms during this year in Internal Assessment (i) CIA test 1 for 50 marks and Assignment 10 marks (ii) CIA test 2 for 50 marks and Assignment 10 marks (iii) CIA test 3 for 100 marks and Assignment 10 marks and at the end university converts these marks into 25 as Internal Marks. For Extension Activities, 100 marks are allotted for the final year UG students from this academic year. Debate, group discussions, quiz are conducted to evaluate students' subject knowledge and understanding level. Industrial visits are arranged and students submit the visit report to evaluate their observation and perception level. Participation in seminars and conferences determines their curiosity level in knowing about recent developments in their own discipline. Faculty conducts unit wise tests, project-based assignments, and remedial classes to evaluate students' performance to get better outcomes.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic calendar is prepared on the basis of the Calendar of the affiliating Thiruvalluvar University. It is prepared by the IQAC, Calendar Committee under the chairmanship of Principal. It lays down a meticulous schedule for academic delivery and ensures the transparency of its functioning. The academic calendar stipulates the beginning and end of every semester, holidays and vacations. It also mentions diverse events such as Seminars and Conferences to be conducted by the departments, anniversaries of great national leaders, important days to be celebrated such as Independence day, Republic Day, Ramanujan Day, Women's Day, Teachers' Day, Science Day etc. The tentative schedule of the CIA Test, Model Examination and End Semester Examinations are also given in the academic schedule. The preparation of the educational calendar immensely contributes to the successful completion of the semester. The Academic Calendar serves as a record and planner for college students, faculty, a team of workers, and to different stakeholders of the institution. It is a compendium of information of the institution for all stakeholders. It consists of rules and regulations, fee structure, code of conduct for students, university rank holders list, the list of office bearers of the Governing Board in the past and present, the guidelines for parents and students etc. The committees of various support services available in the college and their responsibilities are clearly stated in the calendar. This facilitates the smooth functioning of academic, co-curricular and extracurricular activities. The Institution adheres to the calendar as much as possible to ensure the effective functioning of academic activities.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.islamiahwomensartsandsciencecollege.com/pos.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
U04	BA	ENGLISH	125	125	100
U08	BBA	BUSINESS ADMINISTRATION	59	59	100
U09	BCA	COMPUTER APPLICATION	53	53	100
U10	BCom	COMMERCE	61	61	100
U11	BCom	COMMERCE (COMPUTER APPLICATION)	69	69	100
U15	BSc	BIOCHEMISTRY	47	47	100
U17	BSc	CHEMISTRY	48	48	100
U18	BSc	COMPUTER SCIENCE	52	52	100
U25	BSc	MATHEMATICS	134	134	100
U27	BSc	NUTRITION FOOD SERVICE MANAGEMENT AND DIETETICS	50	50	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.islamiahwomensartsandsciencecollege.com/AQAR/2019-2020%20AQAR-B/Criteria%202%20-(2.7.1).pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	0	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year		
Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	18/06/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	18/06/2019	NIL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	18/06/2019
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	ENGLISH	5	0
International	MATHEMATICS	1	5.87
International	COMMERCE	3	6.3
International	COMPUTER SCIENCE AND APPLICATION	5	5.87
International	COMMERCE (COMPUTER APPLICATION)	2	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
URDU	3
TAMIL	3
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the	Name of	Title of journal	Year of	Citation Index	Institutional	Number of

Paper	Author		publication		affiliation as mentioned in the publication	citations excluding self citation
NIL	NIL	NIL	2020	0	NIL	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2020	0	0	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	11	12	4	0
Presented papers	0	0	0	0
Resource persons	0	0	1	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
DEWORMING AWARENESS PROGRAM	YRC, RRC	70	700
EYE CAMP	YRC, RRC	14	600
BLOOD DONATION CAMP	YRC	12	250
GANDHI MARTYRS DAY	NSS	13	800
REPUBLIC DAY CELEBRATION	NSS	87	30
APJ ABDUL KALAM BIRTHDAY	NSS	87	20
DENGUE AWARENESS	NSS	16	40
GANDHI JAYANTHI	NSS	12	12
INDEPENDENCE DAY CELEBRATION	NSS	87	23
CAMPUS CLEANING	NSS	12	30

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies

during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
UNNAT BHARAT ABHIYAN	MHRD-GOVT.OF INDIA	WATER HARVESTING PROGRAMME	60	200
ELECTORAL LITERACY SCHEME	REVENUE DEPARTMENT	AWARENESS ON VOTERS DAY AND ONLINE ENROLLEMENT OF VOTERS	60	2200
SEXUAL HARASSMENT	POLICE DEPARTMENT	AWARENESS PROGRAMME	60	2200
CORONA VIRUS AWARENESS PROGRAMME	LIONS CLUB, VANIYAMBADI	AWARENESS PROGRAMME	60	2200
DEWORMING CAMPAIGN	GOVERNMENT HOSPITAL, VANIYAMBADI	AWARENESS AND DISTRIBUTION OF TABLETS	50	2200
AIDS AWARENESS PROGRAMME	GOVERNMENT HOSPITAL, VANIYAMBADI	AWARENESS PROGRAMr	50	75

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
INTERNSHIP	Dietetician (Hospital Training	Aysha Hospital, Vaniyambadi	29/07/2019	29/08/2019	02

		Program)				
INTERNSHIP	Dietetician (Hospital Training Program)	Anaikar Mohammed Rafeeque Hospital, Ambur	14/07/2019	14/08/2019	02
INTERNSHIP	Dietetician (Hospital Training Program)	Shifa Hospital, Bangalore	01/07/2019	31/07/2019	07
INTERNSHIP	Dietetician (Hospital Training Program)	KH Apllo Hospital, Melvisharam	19/06/2019	19/07/2019	24
INTERNSHIP	Dietetician (Hospital Training Program)	Kafeel Multispeciality Hospital, Vaniyambadi	20/06/2019	20/07/2019	14
PROJECT	Customer Satisfaction in Islamic bank	Janseva Bank, Malang road, Vaniyambadi	21/02/2020	04/03/2020	5
PROJECT	A study on effective training the trainer on training outcome	Mitsubishi Heavy Industries India Precision Tools Ltd, Ranipet, SIPCOT	21/02/2020	04/03/2020	5
PROJECT	A study on Non-performing assets	Town co-operative ,Vaniyambadi	21/02/2020	04/03/2020	5
PROJECT	A study on stress and counseling management	Annoor eye hospital, Chennai	21/02/2020	04/03/2020	5
PROJECT	A study on service marketing mix	Annoor eye hospital, Chennai	21/02/2020	04/03/2020	5

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
AVERZS	07/09/2019	EFFECTIVE	20

TECHNOLOGIES, CHENNAI		INDUSTRIAL SUPPORT	
RBM INSTITUTE OF CLINICAL TECHNOLOGY, SIVAGANGAI	18/06/2019	LAB TECHNICIANS	59
ICT ACADEMY, CHENNAI	05/02/2020	EMPLOYABILITY SKILL TRAINING IN FINANCIAL LITERACY	50
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
124.75	144.81

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL 2.0	Fully	2	2017
DSPACE	Fully	0	2020

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	15033	1793067	476	541724	15509	2334791
Reference Books	682	725965	109	398248	791	1124213
e-Books	3000000	5900	0	0	3000000	5900
Journals	26	51780	0	0	26	51780
e-Journals	6000	5900	0	0	6000	5900
CD & Video	144	0	5	0	149	0

| Library Automation | 2 | 0 | 0 | 0 | 2 | 0 |

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	19/06/2019

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	175	2	0	0	0	1	11	75	0
Added	0	0	0	0	0	0	0	25	0
Total	175	2	0	0	0	1	11	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
57.67	62.76	90.75	99.62

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college follows a clearly defined procedure for maintaining and utilizing all types of infrastructural facilities. The College Development Council under the Principal supervises all matters relating to maintenance and utilization of facilities. Special committees are constituted every year for Stock verification, Purchase, Repairs and Maintenance of furniture of Laboratories, Library and Class rooms. 1. Laboratory During this year, the college has taken several initiatives for the up gradation and enrichment of laboratories by adding more equipment and instruments on the recommendation of the Heads of Departments. For example in the Biochemistry lab, UV visible Spectrophotometer, Binocular microscope, etc., are added. In the computer science department, one

projector, one printer and one UPS are added. Several latest software are purchased for language lab. Likewise all departmental labs are upgraded, apart from regular maintenance. The institution ensures optimal utilizations of all laboratories by conducting practicals as per the syllabi and giving hands on training to the students to facilitate experimental and experiential learning. The lab assistants of the respective science departments are in charge of the maintenance of their laboratories and stores. 2. Library Under the guidance of Library Advisory Committee, DSpace software is installed which is effectively used as a institutional repository for storing all video lectures, records of all departmental activities, question bank, research publications etc. Library staff maintain the library main block, reading room, virtual library, and reprographic facilities. Thanks to the efficient and effective maintenance, rare books and invaluable manuscripts are available in our library. 3. Renovation and expansion of Seminar hall is done for the development of infrastructure of the college during the year. The seating capacity of seminar hall is increased from 200 to 350. Two more class rooms are added. 4. Buses With a view to helping students from far off villages to commute daily the management has increased the number of buses to 12 and they are maintained systematically by the bus manager and a coordinator from among the faculty. It ensures the safety and security of the girls attending the college. 5. Campus cleaning, toilets, housekeeping, supply of pure RO water for drinking purpose and sports facilities like Gymnasium and indoor stadium are given much priority in maintenance and utilization.

https://www.islamiahwomensartsandsciencecollege.com/AQAR/2019-2020%20AQAR-B/Criteria%204%20-(4.4.2).pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	STUDENT AID FUND	313	1048500
Financial Support from Other Sources			
a) National	1. STATE GOVERNMENT (SC SCHOLARSHIP), 2.STATE GOVERNMENT (MINORITY), 3. HB FOUNDATION (NGO) 4.AMBUR ISLAMIC WELFARE ASSOCIATION (NGO), 5.YATHEEM KHANA E AHLE ISLAM VANIYAMBADI TRUST (NGO), 6. HABEEB TRUST (NGO) 7. HM TRUST (NGO), 8. ISLAMI BAITUL MAL	854	4061500
b)International	NIL	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
BRIDGE COURSE	18/06/2019	834	INSTITUTION
LANGUAGE LAB	18/06/2019	1243	INSTITUTION
REMEDIAL COACHING	24/10/2019	477	ALL THE UG and PG DEPARTMENTS OF ISLAMIAH WOMENS ARTS AND SCIENCE COLLEGE
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	CAREER COUNSELLING (CAREER AS A COMPANY SECRETARY)	0	211	0	0
2019	SCOPE FOR HIGHER EDUCATION IN OVERSEAS	0	391	0	0
2019	CAREER AWARENESS PROGRAM (TALLY ERP 9)	0	163	0	0
2019	CAREER DEVELOPMENT (PG DIPLOMA IN MEDICAL LAB TECHNOLOGY)	0	19	0	0
2019	CAREER DEVELOPMENT (FINANCIAL LITERACY TRAINING PROGRAM)	0	50	0	0
2019	CAREER COUNSELING (EMPLOYABILITY SKILLS DEVELOPMENT TRAINING PROGRAM WITH UHET, VIT	0	197	0	0

2020	CAREER GUIDANCE (ENTREPRENEURSHIP AWARENESS CAMP AND TRAINING PROGRAMME, VIT, CSRD AND RS SPONSORED BY EDII, GUJRAT)	0	109	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	4	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
1. SFS SCHOOL, VANIYAMBADI	79	0	1. VIJAYA VIDHYALAYA SCHOOL, KRISHNAGIRI, 2.SFS SCHOOL ,VANIYAMBADI , 3.SIIT TECHNOLOGIES, 4.NEEDS MANPOWER SUPPORT SERVICES PRIVATE LIMITED, 5.K.V.M TECHNOLOGIES, 6. RAISING STAR MOBILE PRIVATE LIMITED, CHENNAI 7. PATH FINDER, 8. ENRICH PVT LTD	118	16

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	4	B.B.A	BUSINESS ADMINISTRATION	PRIYADHARSHINI ENGINEERING COLLEGE	UNDER PROCESS M.B.A
2019	2	B.Sc	CHEMISTRY	MARUDHAR KESARI JAIN COLLEGE FOR WOMEN	M.Sc (CHEMISTRY)
2019	12	B.Sc	BIOCHEMISTRY	ISLAMIAH WOMENS ARTS AND SCIENCE COLLEGE	M.Sc (BIO-CHEMISTRY)
2019	4	B.Sc	COMPUTER SCIENCE	ISLAMIAH WOMENS ARTS AND SCIENCE COLLEGE	M.Sc (COMPUTER SCIENCE)
2019	4	B.Com	COMPUTER APPLICATION	MARUDHAR KESARI JAIN COLLEGE FOR WOMEN	M.Com (CA)
2019	3	B.C.A	COMPUTER APPLICATION	ISLAMIAH WOMENS ARTS AND SCIENCE COLLEGE	M.Sc (COMPUTER SCIENCE)
2019	1	B.C.A	COMPUTER APPLICATION	SACRED HEART COLLEGE (AUTONOMOUS)	M.B.A
2019	4	B.A	ENGLISH	VAANI COLLEGE OF EDUCATION	B.Ed
2019	1	B.A	ENGLISH	KENNEDY COLLEGE OF EDUCATION	B.Ed
2019	13	B.A	ENGLISH	ISLAMIAH WOMENS ARTS AND SCIENCE COLLEGE	M.A
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 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	0
[View File](#)	

 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants

Rangoli	COLLEGE	65
Kabaddi	COLLEGE	52
Kho - Kho	COLLEGE	44
Carrom	COLLEGE	20
Chess	COLLEGE	36
Running	COLLEGE	82
Long Jump	COLLEGE	31
Drama	COLLEGE	43
Mehandhi	COLLEGE	118
Singing	COLLEGE	19

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NIL	National	Nill	Nill	NIL	NIL

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students council is otherwise known as Students Majlis. The nominees of students council for the year 2019-2020 are as follows. 1. President – Jasiya Aiman - III B.Sc Biochemistry, 2. Vice president – Nabeera Kulsum - III BBA, 3. General Secretary -Umrah Daaniya Khulood - III B.Com CA, 4. Joint Secretary – Hina Kouser -III B.Sc Biochemistry, 5. Treasurer – Mehbuba Hanifa -III B.Com CA. A student secretary is nominated for every discipline and support service. They are nominated on the basis of merit, regularity and discipline. This council is the platform for students to ventilate their problems and issues. They act as a link between the authorities of the institution and the entire student body to represent their requirements so as to address them effectively, efficiently and find viable solutions for a healthy relationship between all concerned. The Student's Union aims at maintaining a disciplined academic environment where each individual acts as a responsible adult respecting the rights of every other individual in the student community. The Council plays an active role in organizing Sports day, College Day, Independence Day, Teacher's Day, Martyr Day, Flag Day, International Women's Day etc.,. They also associated with various awareness programs organised by the IQAC and NSS. Their role in facilitating the implementation of new schemes or disseminating directives from the administrative and academic bodies has been commendable. During training programs, they act as mentors to build the morale and inspire confidence among their fellow students thereby making every session productive and fruitful. They represent in all support services like the NSS, RRC, YRC, Library Committee, etc., which gives them a platform to voice out their suggestions and opinions from their perspective. In the beginning of the academic year, they ensure that the Freshers are provided with all the support and guidance they require for their smooth transition from being a newbie to an established and well-adjusted individual of the student community. Anti-ragging committee takes serious measures to ensure the new entrant's safety and dignity. The Transport Secretary deals with the problems of those commuting

through the College bus. Placement Secretary takes care of the issues pertaining to campus selection and recruitment. The Management provides all the necessary support to the Students Council. Ms. Jasiya Aiman who was elected as the Students President in July 2019, was a good role model to all students in building leadership qualities. 30 students were inducted into various offices during the inaugural ceremony in which oaths were taken by the new office bearers to work for the development and welfare of the students and the college. Students Council is guided by a Senior Professor.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Islamiah Women's Arts and Science College has a registered Alumni Association in the name of 'ISLAMIAH WOMEN'S ARTS AND SCIENCE COLLEGE ALUMNI ASSOCIATION (IWASCAA)'. This was registered under Section 10 of the Tamil Nadu Societies Registration Act 1975 and the Serial Number is 332/2018 dated 05th December, 2018. IWASCAA has four Office bearers and sixteen Executive Committee Members. They are supportive and participative in the development of the college. They have contributed generously to help the poor students to pursue their education.

5.4.2 – No. of enrolled Alumni:

717

5.4.3 – Alumni contribution during the year (in Rupees) :

803932

5.4.4 – Meetings/activities organized by Alumni Association :

During this year, four Alumni meetings were held. The focus was given on sharing of knowledge. In the first meeting on 6th August 2019, Tasmiya, Zohra Bathool and Fathima Zuhana of PG Research Department of English volunteered to share their knowledge and experience on the topic Communication and Professional skills, as it is the need of the hour. Tasmiya taught on the importance of good communication skills and how to overcome barriers of effective communication. Fathima Zuhana discussed the various aspects of workplace communication. She also highlighted verbal and non - verbal communication skills. Her speech was tremendous because it included the techniques of e-mail, text messages, notes etc. The last session was engaged by Zohra Bathool who focused on the qualities of leadership, mentoring, project management, and conflict resolution. Ms.Hajira Taranum, alumna of PG Department of Mathematics conducted an awareness program about the importance of Mathematics and also conducted Quiz Competition for the students on "Maths for Competitive Exams". 50 UG students participated in the awareness and Quiz Competition. Ms. Kanzul Masna and Hafsa Tabassum, alumni of PG Department of Biochemistry gave awareness about importance of Biochemistry and on Lab safety measures for first year U.G. Biochemistry students. 55 students from first year were benefited by this programme. Ms.Rabia Basri and Ms.Mohsina Sadaf , alumni of Department of Business Administration gave an inspirational speech on "Importance of Entrepreneurship" to create an uplifting experience that leaves the audience feeling inspired. The goal is to motivate the students to develop their personal or professional skills to become a successful entrepreneur. The alumni of PG Department of Computer Science and Applications shared an idea for creating website without code, using "Google sites" using step-by-step explanation to the first year students. Ms.Juvairiya.S.M, alumna of PG Department of Foods and Nutrition gave awareness about how to prepare low cost protein rich food for underweight adolescent girls and maintenance of healthy

body weight for UG first and second year students. 100 students were benefitted by this programme.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The practices of decentralization and delegation of authority at various levels involving all the stakeholders in governance and management are reflected in the administration of the college at all levels. Under the headship of the Principal, the College Development Council consisting of HODs and senior professors carry on all academic programs seriously. The faculty members are involved in decision making process at various levels. Further, the staff members are encouraged to assist the management in decision making either through individual suggestion/representation or through College Development Council. To ensure participative management, the various committees are constituted. Each committee is responsible for the activity to be undertaken for that particular year. Two examples of the practices of decentralization and participative management are as follows: 1. Extension activities are planned in the College Development Council. The conveners of the support services organize the extension activities in which the members of the committees including students and faculty are actively involved in organizing and conducting the activities with full of autonomy. Neither the management nor the college authorities interfere in their functioning. As a result, NSS, YRC, RRC, Unnat Bharat Abhiyan etc., are able to function independently and effectively. 2. All HODs are given operational autonomy to carry out the academic activities. The HODs in consultation with their departmental faculty members prepare the time table, allot work to the members, organize seminars and conferences relating to their department and prepare the schedule for unit tests and CIA tests. Therefore the functioning of every department is based on the practices of decentralization and participative management.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	1. The guidelines given by the Thiruvalluvar University and the Government of Tamilnadu are strictly followed. 2. It is a Minority institution, as granted by the National Commission for minorities, Government of India, New Delhi. So roaster system is not applicable. However, students belonging to SC/ST and MBC are admitted more than the quota prescribed. 3. The Management arranges Scholarships and Freeships for the deserving poor students from local NGOs and Philanthropist in addition to the Government Scholarships. 4. The very fact that the admissions are closed within a very short time from the

	publication of Plus Two results, speaks volumes of the demand for admission to various UG/PG programs and it is mainly because of the safety and security of the girls in the campus, and discipline and quality of education being imparted.
Industry Interaction / Collaboration	1. MOU with Averzs Technologies Chennai for effective industrial support. 2.MOU with ICT Academy Chennai for the purpose of employability skill training in financial literacy . 3. MOU with R.B.M Institute of Clinical Technology,Sivagangai, to conduct DMLT Course. 4.MOU with Institute of Cost Accounts of India to conduct foundation classes on Cost and Management Accounts. 5. Industrial Visit and Internship Training of students is encouraged.
Human Resource Management	1. The Management – Staff meetings are conducted periodically to discuss the problems and issues pertaining to the functioning of the institution. This helps to build cordial relationship between the employer and employee. 2. Feedback collected from the faculty and the non-teaching staff facilitates the management to focus on the redressal of the grievances and development. 3. The Management organizes felicitation and farewell functions to the teaching and the non-teaching staff on the eve of their retirement, and recognizes their services by giving awards, certificates and gifts.
Library, ICT and Physical Infrastructure / Instrumentation	1. The Library is enriched during this academic year with ID scanner, Books scanner, DSpace, High capacity server. 2. Books review competitions and quiz are conducted to encourage the students to develop the habit of reading books and prizes are awarded for the best students. 3. NDLI Club has been organizing competitions namely Poster Making, Essay Writing etc., monthly and certificates are issued to the winners. 4. Faculty is given training on how to access e-resources especially using DSpace.
Research and Development	1. Faculty members of Commerce, Computer Science and English have published Research articles in peer reviewed journals with high impact factor. 2. The college has subscribed N-

		List, INFLIBNET facility for accessing e- resources and created accounts of all teachers at NDL service that offers access to e- resources. 3. At present, the college has 8 faculty members as M.Phil guides and 2 as Ph.D guides who have been recognized by Thiruvalluvar University and through them,the college transfers knowledge towards M.Phil/Ph.D.scholars.
	Examination and Evaluation	1. A senior faculty is nominated as the co-ordinator of the examinations to ensure smooth conduct of both internal and end semester examinations. She is assisted by examination committee. 2.From the academic year 2019-2020, all examination related works such as attendance, CIA tests and Assignment marks, project and practical marks are computerized and communicated to the affiliating University through a separate online portal. 3.All the particulars of the freshers are sent online to the University for Registration and every student is allotted enrollment number. 4. The institutional mechanism of internal assessment is transparent and robust in terms of frequency and variety. Diagnostic test is conducted to assess the learning level of newly admitted students in the beginning of the year which helps to classify students as slow learners and advanced learners. 5. To avoid unethical and unfair practices during evaluation, dummy number/barcode system is followed and external examiners are involved in the evaluation of end semester exams scripts.
	Teaching and Learning	1. Freshers are given orientation in the beginning of the academic year about the facilities available in the college. 2. Experiential learning methods are given much importance. Its modules include practical sessions, mock sessions, project based learning, study tours, field visits, sensitization visits to old houses, forts , orphanages, exhibitions etc., survey methods and observation based learnings. The outcome of this method is very effective and successful in imparting knowledge. 3.Advanced learners are encouraged to participate in intercollegiate competitions and seminars. 4. Peer group learning is

	strengthened. 5. To develop creative learning, students are encouraged to make Wall Posters, contribute to 'Galaxy' the college magazine, participate in Role Play, Talent Search Examinations etc.,
Curriculum Development	1. Value Education is made an integral part of UG curriculum. 2. Human Rights is a compulsory paper for all PG courses. 3.Soft skills is focused in UG curriculum. 4. Women Studies, Feminist Writings and Gender issues are integrated in the curriculum. 5. Environmental Studies is made compulsory for all UG students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	1. 1 printer, 1 projector, 1 UPS are newly added in PG computer lab. 2. College website is updated periodically. The departmental activities, academic calendar, POs, PSOs, COs, students satisfaction survey, faculty contribution etc are uploaded in the college website (https://www.islamiahwomensartsandsciencecollege.com/)
Administration	The administrative office is fully computerized with Internet facility. All records are made available as soft copies through MIS. For Communication with University, Parents, Teachers and Students, ICT is used fully.
Finance and Accounts	All banking transactions are done through online. Payments are made as far as possible through RTGS/NEFT. The college accounts are also computerized. Tally Software is used. Salaries are paid regularly through bank. EPF contributions are also remitted through online.
Student Admission and Support	1. The profile collected from the students at the time of admission is maintained through computers. Various scholarships are applied through Internet. 2. The students are supplied softcopies of Essays, Notes, Lab Manuals, Important Questions and Answers in the form of PPTs, PDF etc. Online courses are made available to the students.
Examination	1. In DSpace software, all university previous question papers are uploaded for faculty and students reference. 2.

	During the time of End Semester Examinations, the Chief Superintendent of the examination has to send daily report to the university online. 3. Collection of examination fee and university fee and remittance to the university are done through e-banking. 4. End Semester Examination schedule is published in the University website and results are communicated to the colleges through Mail.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Ms.A.MEENAZ BANU	INTERNATIONAL CONFERENCE ON INNOVATIONS IN THE TEACHING OF ENGLISH LANGUAGE AND LITERATURE	VELLORE INSTITUTE OF TECHNOLOGY	600
2020	Ms.L.JAGADEESWARI	YOUNG SUPERVISOR ON PLAGIARISM – FREE RESEARCH REPORT WRITING	THIRUVALLUVAR UNIVERSITY, VELLORE	700
2020	Ms.A.MEENAZ BANU	YOUNG SUPERVISOR ON PLAGIARISM – FREE RESEARCH REPORT WRITING	THIRUVALLUVAR UNIVERSITY, VELLORE	700
2020	Dr.B.MANJULA	YOUNG SUPERVISOR ON PLAGIARISM – FREE RESEARCH REPORT WRITING	THIRUVALLUVAR UNIVERSITY, VELLORE	700
2020	Dr.K.INDRA	YOUNG SUPERVISOR ON PLAGIARISM – FREE RESEARCH REPORT WRITING	THIRUVALLUVAR UNIVERSITY, VELLORE	700
2020	Ms.S.P.SATHYA NEELA	EMERGING CHALLENGES IN HIGHER EDUCATION ROLE OF IQAC	THIRUVALLUVAR UNIVERSITY, VELLORE	700
2020	Dr.C.DEEPA	EMERGING CHALLENGES IN HIGHER EDUCATION ROLE	THIRUVALLUVAR UNIVERSITY, VELLORE	700

			OF IQAC		
2020	Ms.M.ARSHIYA TARANNUM	EMERGING CHALLENGES IN HIGHER EDUCATION ROLE OF IQAC	THIRUVALLUVAR UNIVERSITY, VELLORE		700
2020	Ms.R.PRIYADHA RSHINI	EMERGING CHALLENGES IN HIGHER EDUCATION ROLE OF IQAC	THIRUVALLUVAR UNIVERSITY, VELLORE		700
2020	Ms.S.DEEPALAK SHMI	EMERGING CHALLENGES IN HIGHER EDUCATION ROLE OF IQAC	THIRUVALLUVAR UNIVERSITY, VELLORE		700
			[View File](#)		

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	FDP ON REVISED ACCREDITATION FRAMEWORK	NIL	18/01/2020	18/01/2020	90	Nill
2020	ONLINE TEACHING TRAINING PROGRAM	ONLINE TEACHING TRAINING PROGRAM	25/04/2020	01/05/2020	91	4
			[View File](#)			

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
One Day Orientation Programme on Paradigm Shift In Quality Of Higher Education	1	31/03/2019	31/03/2019	1
One day Faculty Development	91	02/02/2020	02/02/2020	1

Program On Revised Accreditation Frame Work-NAAC				
One day Faculty Development Program On Revised Accreditation Frame Work-NAAC	91	18/01/2020	18/01/2020	1
NPTEL Short Term Online Course	1	01/07/2019	01/10/2019	90
NSS Orientation Course	1	22/11/2019	28/11/2019	7
One Day Orientation Programme on Information Retrieval System And Research Methodology	1	15/12/2019	15/12/2019	1
3 Days Faculty Development Program On Data Science With R	1	23/01/2020	25/01/2020	3
Faculty Development Program On Teaching Techniques With Gamification	1	11/12/2019	13/12/2019	3
Young Supervisor On Plagiarism-Free Research Report Writing	1	08/02/2020	08/02/2020	1
Young Supervisor On Plagiarism-Free Research Report Writing	4	04/01/2020	04/01/2020	1
[View File](#)				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
91	91	21	21

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1.All the teaching staff members are benefited in EPF scheme. 2.Provision of maternity Leave. 3. Interest free Loan for Festival 4. Interest free Loan given for staff during COVID -19 pandemic period	1.All the non-teaching staff members are benefited in EPF scheme. 2.Provision of maternity Leave. 3. Interest free Loan for Festival 4. Interest free Loan given for staff during COVID -19 pandemic period	1.Scholarship from Government, Local NGOs and Management. 2.Free Bus Pass 3.Government hostel 4.Eligible Students are getting Scholarship based on their parents occupation like Agriculture, Beedi Workers,etc.,5.Group Insurance Scheme

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college is established and run by a century-old Vaniyambadi Muslim Educational Society, a Society registered under Societies Registration Acts of 1860 and 1975. As per the Act, all accounts of the college are audited by a qualified Charted Accountant. The audited financial statements are approved by the general body in its annual meeting and copies are filed regularly with District Co-Operative Registrar of Societies Vellore every year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Dr. Liyakath Ali and Dr.Major Syed Shahabuddeen Islamiah college (Autonomous)	Yes	Dr.B.Manjula and Dr.K.Indra, IWASC
Administrative	Yes	Dr. Liyakath Ali and Dr.Major Syed Shahabuddeen Islamiah college (Autonomous)	Yes	Dr.B.Manjula and Dr.K.Indra, IWASC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

> 1. Every year college organises Parents Teachers meeting. 2. PTA demanded for a new bus route to Thimmampet which was complied with by the Management immediately. 3. PTA contributed for the purchase of furniture to the renovated seminar hall.

6.5.3 – Development programmes for support staff (at least three)

> 1. A workshop on Stress Management is conducted. 2. Faculty Development Programmes (FDP) are conducted. 3. Encouraged to participate in Online Orientation Programs.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

> 1. M.Sc Biochemistry in 2019-2020. 2. 476 new books are added to our library. 3. New software DSpace has been installed in Library.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	PARENTS TEACHER MEETING	07/12/2019	07/12/2019	07/12/2019	2000
2019	INTERNAL ACADEMIC AUDIT	10/08/2019	10/08/2019	10/08/2019	100
2019	EXTERNAL ACADEMIC AUDIT	08/12/2019	08/12/2019	09/12/2019	100
2020	FDP ON REVISED ACCR EDITATION FRAMEWORK	18/01/2020	18/01/2020	18/01/2020	90
2020	BOOK READING COMPETITION	10/02/2020	10/02/2020	10/02/2020	54

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
WOMEN ENTREPR ENEURSHIP	08/02/2020	08/02/2020	220	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
30 Percentage of power requirement is met through the renewable energy sources. The On-Grid 25 kw Solar Power Plant was installed which generates on an average 80-140 units per day depending upon climate. The college maintains a clean environment, a smoke free and vehicle Pollution free campus. Garden Committee is instrumental in bringing about major environmental consciousness among students in the college and preserving a green campus. Tree plantation, campaign against the use of plastics, motivating the students to come by Bi-cycles, installation of incinerator etc., are some of the notable initiatives taken towards promoting environmental consciousness among the students.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	03/03/2019	1	Blood Donation Camp	In association with Government Hosipal Vaniyambadi Blood Donation Camp organised by YRC RRC	250
2019	1	1	17/06/2019	730	Micro scholarship English Access program	Communication skill for the school students especially Islamiah girls Higher secondary school	55
2019	1	1	17/06/2019	6	Bridge course	The bridge course bridges the gap	834

						between subject studied at pre University level and Subject they would be studying in Graduation	
2020	1	1	12/02/2020	1	Free Eye Camp	Free Eye camp screening in association with Fayaz Kamal Vaniyambadi organised by YRC RRC.	1563

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
CODE OF CONDUCT FOR STUDENTS	17/06/2019	1. Students should attend the classes regularly and be punctual in all activities. 2. They should not indulge in ragging and anti-social activities. 3. They are personally responsible for the college properties like the furniture, electrical fittings, lab equipment. In case of any damage, penalty will be levied. 4. The students must bring their ID card daily to the college and they must produce the card on demand. 5. Each student will be given a member ID card which can be used for borrowing books.
CODE OF CONDUCT FOR TEACHER	17/06/2019	1. To encourage students to improve their attainments, develop their personalities and at the same time contribute to community

			welfare. 2. To co-operate in carrying out functions and meetings organized in the college. 3. To co-operate in the conduct of university and college examinations, including supervision, invigilation and evaluation. 4. To organize extension activities, co-curricular and extra-curricular activities including community service. 5. To strive hard to achieve the attainment of the vision and mission of the college.
CODE OF CONDUCT FOR NON-TEACHING STAFF	17/06/2019		1.Trustworthiness, punctuality, reliability, honesty and integrity are the core values expected from non-teaching staff. 2. Kind and helpful to students and supportive and co-operative with teaching staff. 3.Must not allow unauthorized persons to perform their official duties. 4. Non-Teaching Staff assigned to Laboratories should keep the Labs clean. 5. Any Loss or damage to any article in the Lab or Class Room should be reported to the HOD in writing immediately.
CODE OF CONDUCT FOR PRINCIPAL	17/06/2019		1. Principal is the academic head of the college who is responsible for smooth and efficient functioning of the institution. 2.She is authorized to nominate Coordinators, members and other administrative functionaries in various committees. 3.She monitors admissions, Teaching Learning Process, examinations and evaluation for smooth functioning of the system. 4. Principal shall also ensure quality assurance and she is

	assisted by IQAC co-ordinator. 5. She is responsible for the welfare of staff and students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
DENGUE AWARENESS RALLY	10/10/2019	10/10/2019	40
AIDS AWARENESS	04/12/2019	04/12/2019	500
WOMAN EMPOWERMENT	15/12/2019	15/12/2019	500
MOTHERS DAY	30/01/2020	30/01/2020	2000
CORONA VIRUS AWARENESS	10/02/2020	10/02/2020	2000

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. LED lights installed in the campus replacing CF LS helps in the reduction of electricity and energy consumption. 2. The computerization of office has reduced the use of papers. The notices for staff are circulated through Public Address systems, emails, Mobile Whats App messages and college website. 3. Separate Parking zones are provided for college buses and vehicles at the rear of the campus which helps to attain pollution free campus. 4. Kitchen garden is developed in the campus which resulted in various vegetable harvests like banana, tomato, brinjal, chilli ,Corn etc. The kitchen garden dually supports eco friendly and organic farming.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

7.2.1 Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link BEST PRACTICE I 1.TITLE OF THE PRACTICE BOOK READING COMPETITION 2.OBJECTIVES OF THE PRACTICE To make the students develop the practice of reading books, journals and periodicals in general and select literature in particular at their own pace. 3. NEED ADDRESSED AND THE CONTEXT It is noted that the habit of reading books beyond the syllabus has been on the decline amongst the student community. The Principal and the members of the library committee suggested a novel idea of book reading competition which would be an excellent stimulus to activate book reading habit. The ultimate aim is to encourage the students to read select literature at their own pace. 4. THE PRACTICE The library committee and experts team constituted by the Principal selected a set of 25 books which include the biography of great personalities, autobiographies and motivational works. Students are motivated to participate in the competition. The enrolled students were supplied the selected books for reading. The views of individual readers of each book are recorded in writing. The winners are appreciated in a function and given cash prizes. This practice helps to nurture and develop reading habit and also to get the ability to summarize the books and review them. 5. EVIDENCE OF SUCCESS The very fact that the students participated in the competition enthusiastically and the issue of books in the library increased substantially reflects the success of the program. BEST PRACTICE II 1. TITLE OF THE PRACTICE PHYSICAL FITNESS AND SELF-DEFENCE PROGRAM 2. OBJECTIVES OF THE PRACTICE 1. To empower women and to enable them to defend against any type of physical

assault. 2. To build self confidence so that they can contribute meaningfully to their own development, shape their own destiny and capacity enhancement through self defence training. 3. THE CONTEXT: The Physical Director of the college organized the training for self defence and fitness for the girls. The interested students are encouraged to attend the self defence and fitness training. An MoU was signed with Goju-Isshin Kai Karate De Federation,the trainer institute to give training to our students in self defence and fitness. 4. THE PRACTICE: The interested students attended the training for self defence and physical fitness in the college campus for one year. The proper attendance was maintained for this training programme. Dr.H.Balachandar Black Belt, Japan, founder of all Goju-Isshin Kai Karate De Federation, conducted the training with a trainer Ms.J.Anitha. Students were trained in batches of 150 each. Finally the students were given certificates by the foundation. 5. EVIDENCE OF SUCCESS The students participated in the program with great interest, as they understood the importance of self defence and physical fitness. They got confidence that they could protect themselves and it reflects the success of the program.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.islamiahwomensartsandsciencecollege.com/AQAR/2019-2020%20AQAR-B/Criteria%207%20-(7.2.1).pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust. WOMEN UPLIFTMENT Our college has been providing quality Higher Education for the past two decades exclusively for women coming from in and around rural areas. Our focus is to uplift Women who are economically poor and socially marginalized from downtrodden communities. For Women upliftment, the following initiatives are taken during the year. 1. The college provides self-defence training for girls to enable them to protect themselves. 2. Scholarship and Freeship were provided to the students to help them to pursue their education. 3. The workshop on women entrepreneurship was organized to motivate the students to become Entrepreneurs. 4. Career Guidance programme was organized to enable them to work in private and public Industrial sectors in mainstream and enrich their life. 5. The college acts as SPOC to help the students and faculty to do online courses. 6. The college has organized retail bazaar to enable the students to learn marketing skills and to become a traders. 7. Students are enrolled in various support services and several clubs like NSS,RRC,YRC and Unnat Bharat Abhiyan etc., to make them aware of the social problems and to inculcate in them the National values. 8. Our academic excellence is reflected in the results. Our students from several departments have been securing many University Ranks in the final examinations. 9. The Placement Cell helps our students to get recruited in private and public firms. The local industrialists have been providing jobs to our students with priority. 10. Medical camps are organized in the campus to ensure the healthiness of the students. 11. Students of Foods and Nutrition department visit nearby schools periodically and create awareness on balanced diet. The weak and malnourished students are identified and given formulated food as supplement. 12. Students of Biochemistry conducts health camps in schools and organizes Blood Grouping Analysis.

Provide the weblink of the institution
https://www.islamiahwomensartsandsciencecollege.com/AQAR/2019-2020%20AQAR-B/Criteria%207%20-(7.3.1).pdf

8.Future Plans of Actions for Next Academic Year

FUTURE PLANS FOR THE ACADEMIC YEAR 2020-2021 1. To introduce B.Sc (Zoology) 2. To strengthen online courses of SWAYAM, MOOC, NPTEL both for students and faculty. 3. To undertake funded research projects. 4. Planned to conduct online classes for students through MS-Teams and Google Classroom.